

# SUMIT WOODS LIMITED

CIN:L36101MH1997PLC152192

**Registered Off:** - B-Wing, Office No-1101, Opp. Reliance Office, Express Zone, W.E.Highway,  
Malad-East Mumbai 400097 **Tel.:** 022- 2874 9966 177 **Fax:**022-2874 3377 **Email:**  
[contact@sumitwoods.com](mailto:contact@sumitwoods.com) Web: [www.sumitwoods.com](http://www.sumitwoods.com)

September 05, 2020

To  
The Listing Department  
**National Stock Exchange of India Limited**  
Exchange Plaza, Plot No. C/1,  
G-Block, Bandra Kurla Complex,  
Mumbai-400051

Dear Sir/ Madam,

**Ref:** Sumit Woods Limited  
**Symbol:** SUMIT

**Sub: Annual General Meeting, Notice of Book Closure and e-voting as per Section 91 & 108 of the Companies Act, 2013 and Regulation 42 & 44 of SEBI (LODR) Regulations, 2015**

The 24th Annual General Meeting (AGM) of the Company is scheduled to be held on Tuesday, September 29, 2020 at 04:00 P.M. at the registered office of the Company.

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday, September 23, 2020 to Tuesday, September 29, 2020 (both days inclusive) for the purpose of Annual General Meeting for the financial year March 31, 2020.

<b>Cut-Off date for remote e-voting</b>	Tuesday, September 22, 2020
<b>Remote E-Voting Period:</b>	
<b>Start Date &amp; Time:</b>	September 26, 2020 (09:00AM)
<b>End Date &amp; Time:</b>	September 28, 2020 (05:00PM)

In this connection, the Company has engaged the services of National Securities Depositories Ltd as the Authorized Agency to provide e-Voting facilities to its members in respect of the business to be transacted at the Annual General Meeting.

Further, the Company has appointed Mr. Swapnil Pande of M/s. SCP & Co., Practicing Company Secretaries (Membership No. **A44893**), to act as the Scrutinizer, to scrutinize the entire voting and remote e-voting, in a fair and transparent method.

Request you to kindly take this letter on record and acknowledge the receipt.

Thanking You,  
Yours faithfully,  
For **SUMIT WOODS LIMITED**  
(formerly known as Sumit Woods Private Limited)

**Bhushan Nemlekar**  
**Whole-Time Director**  
**DIN: 00043824**